

CLARKE MIDDLE SCHOOL
FRIDAY NIGHT RECREATION PROGRAM

September, 2016

Dear Parent/Guardian:

C.A.P.E., the Creative Arts Program of East Meadow, is continuing the Friday Night Recreation Program, affectionately known as "Rec Night," for students currently enrolled in grades 6 through 8 at Clarke Middle School.

PLACE: CLARKE (Drop off and pick up at the front circle only)
9/23, 10/21, 12/9, 2/10 (movie night), 3/10, 4/21

TIME: 7:00 pm until 9:00 pm

ACTIVITIES: Music & dancing to a DJ, sports including volleyball and basketball, games including ping pong, billiards, air hockey and assorted board games.

FAST PASS - AVOID THE LINES!

FEE: A Fast Pass is available for \$35.00, cash or check made payable to C.A.P.E. The Fast Pass includes admission to all six Rec Night Sessions. Students who do not purchase the Fast Pass must pay an \$8.00 admission fee for each Rec Night session. Students without the Fast Pass must also wait in line to register/sign in for each session. ***** TO EXPEDITE THE PROCESS, KINDLY PRE-REGISTER FOR THE FAST PASS AND SUBMIT YOUR \$35.00 PRIOR TO SEPTEMBER 23rd *****

This program provides a safe, supervised alternative for our children. Guidelines have been established to provide everyone with a safe and enjoyable program. Please review the attached guidelines with your child. The attached registration/emergency contact form needs to be filled out completely and signed by both parent and student and returned in an envelope with the \$35.00 FAST PASS registration fee to the Rec Night box in the Main Office. **Students are permitted to register for the program any time during the school year; however, if a student is NOT pre-registered, a parent must accompany their child to sign up at the door on Rec Night.**

We are excited to offer this program to our students, but it is impossible to run the program without the help of parent chaperones. The program needs at least 10-12 parent chaperones at each Rec Night to help ensure the safety of our children. Ideally, we would like to have the parents of each student participating to sign up to chaperone at least one Rec Night, but if you can sign up for several sessions, we would greatly appreciate your assistance. Fathers are especially needed to help in the gym! Please circle any dates on the registration sheet that you may be available to chaperone and mark your calendar! The parent volunteer coordinators will contact you the week of Rec Night to confirm your availability.

Thank you!

Sincerely,

Ms. Patricia Hartman, Coordinating Supervisor

REC NIGHT GUIDELINES

To allow our Rec Night Program to function smoothly and safely, we have developed the following guidelines. Please read this material carefully and review it with your child. Students will not be permitted to participate in the Rec Night Program without Parent/Guardian and Student signatures regarding the guidelines.

1. Rec Night runs from 7:00 pm until 9:00 pm. No student will be admitted into the designated area for Rec Night before 7:00 pm. All students who arrive early will be asked to wait in the registration area. Students will not be admitted into the program after 7:45 pm.
2. No student will be allowed to leave before the official end of Rec Night at 9:00 pm unless a parent or designated emergency contact person comes to the desk and signs him/her out.
3. Students may only use areas of the building specifically designated for Rec Night use and may not leave the building at any time.
4. Dress should be appropriate for school-related activities. Students should dress in accordance with the Clarke Middle School Student Dress Code. Sneakers must be worn in the gymnasium.
5. Students are expected to behave in a courteous, respectful manner towards, parents, chaperons, supervisors, and their peers. We ask that they respect each other and each other's property. Students who have difficulty following these guidelines will be asked to leave. If such a case arises, a program supervisor will contact the parent/guardian.
6. Only Clarke Middle School students will be permitted to attend the Rec Night program. They must be registered and must pay the \$8.00 entrance fee to attend, (or have a *Fast Pass*).
7. A school issued *Fast Pass* OR \$8.00 admission fee is required for admittance into Rec Night.
8. Parents must provide transportation. All students must be picked up at 9:00 pm in the circle. The program is not responsible for students after 9:00 pm. If you have any questions, please contact Ms. Patricia Hartman or Mrs. Linda Lynch at (516) 876-7401, C.A.P.E. office at 228-5276.

PLEASE RETURN THIS FORM WITH YOUR \$35.00 *FAST PASS* FEE

C.A.P.E. / Clarke Middle School Friday Night Recreation Program

REGISTRATION/EMERGENCY CONTACT FORM

*No students will be permitted to register without a completed emergency contact form!

Student Name: _____
Grade: _____ Advisor: _____ Lunch Period: _____
Home Address: _____

Parent/Guardian Phone #:
Home: _____ Cell: _____
Email: _____

Please list an Emergency Contact Person who will be available between 7:00 - 9:00 pm on Friday Rec Nights *in case parent/guardian cannot be reached*. Please provide a home phone number and a cell phone number.

Name: _____
Home Phone: _____ Cell Phone: _____

MEDICAL ISSUES

Please list any medical conditions/issues that we should be aware of and provide us with the name and phone number of your Physician, in case of medical emergency.

Physician Name: _____
Physician Phone #: _____

I understand that my child, _____, is registered for the C.A.P.E./CMS Recreation Program. We agree to follow the guidelines and rules for this program. Enclosed is the \$35.00 *FAST PASS* fee. (Check made payable to C.A.P.E.)

Parent Signature

Student Signature

Dear Parent/Guardian:

We want Rec Night to be a fun, safe place for our students to be, but we cannot accomplish this without your assistance.

We need to have at least 10-12 chaperones per night in order for things to run smoothly and safely. When we do not have at least 10-12 chaperones, it becomes necessary for us to cancel Rec Night because we do not have sufficient supervision to ensure everyone's safety.

We would like to try to get a commitment from parents of students who attend Rec Night to chaperone at least one Rec Night during the year. If you can help us out for more, we would be much appreciated.

Please circle the date(s) you can help out and fill in your contact information so that we can contact you to confirm the date during the year.

THANK YOU IN ADVANCE FOR YOUR HELP!!!

****Please note that all Rec Nights are from 7:00 - 9:00 pm****

DATES I AM AVAILABLE TO CHAPERONE:

9/23 10/21 12/9 2/10 (movie night) 3/10 4/21

CONTACT INFO:

Name _____

Phone # (Home) _____ (Cell) _____

Email Address (required) _____

YOU WILL RECEIVE AN EMAIL A WEEK PRIOR, NOTIFYING YOU OF THE NIGHT YOU WILL CHAPERONE.